



eCopy ShareScan Suite

The premier scanning and OCR solution to automate document and forms-processing workflows - right from the office copier

Today, organizations need to do even more than just capture and convert paper into PDF. They need to lower costs even further, automate workflows, reduce the eco-footprint, and improve security and regulatory compliance. That's where eCopy ShareScan Suite shines: automating sophisticated paper-to-digital workflows and putting information from paper documents into systems that run the business.

Using an office copier, you can capture and process documents and the information contained in them securely with the simplicity of pressing a button. In addition to scanning and converting into ultra-compressed PDF and Microsoft Office formats, eCopy ShareScan Suite provides sophisticated features to process more documents with less effort in less time:

- Barcode recognition
- Bates stamping
- Forms processing (#)
- Redaction/highlighting
- Cost recovery
- Indexing
- Routing

eCopy ShareScan Suite also integrates with numerous Nuance and partner connectors and extenders to expand and customize document processing capabilities.

Requires add-on Forms Processing Extender

Features and benefits

- **The best MFP scanning and OCR solution for processing forms and documents** - From forms processing(#) and barcodebased routing to automatic highlighting and redacting, document encryption, job batching, offline processing and more, eCopy ShareScan Suite delivers production-caliber OCR wrapped in a superior user experience. And offline processing and notification means that you can submit large batches and return to your office before completion.
- **Process forms faster** - With zonal OCR (#), you can home-in on precise, pre-defined fields, extract data, and pass it to back-end applications.
- **Automatic redaction and highlighting** - Right at the copier, you can automatically and quickly send, print or archive redacted PDF documents to ensure information privacy and security - and compliance with HIPAA, FERPA, FCRA, GLB and other data privacy frameworks. You can similarly highlight key words and phrases in PDFs.
- **Automatically convert hardcopy originals into accurate, formatted, editable softcopy** - Scan, convert and edit Microsoft Word, Excel and PDF files - including columns, graphics and tables. You save time and money, with high accuracy and less reformatting.



Features and benefits (cont.)

- **Streamlined archival with flexible ECM options** - eCopy ShareScan Suite provides complete integration to content management, network folders, SQL databases and more. Connect with leading ECMs such as SharePoint, RightFax, EMC Documentum, iManage WorkSite, OpenText DM or OpenText eDOCS.
- **Industry-leading mail and file system integration** - access global and personal address books (Notes or Exchange) and browse folders right at the copier - no need to go back to your desk to file or route documents. The „Express“ mode automates routine e-mail distributions and sent e-mail appears in the user's personal „Sent Items“ folder.
- **Strong security and seamless Active Directory integration** - ShareScan Suite integrates directly with Active Directory and your system user security credentials, so you can require users to enter AD credentials to access the system and connected applications. It also can encrypt documents for greater security over public networks.

Device compatibility

ShareScan Suite is available on popular MFPs and scanners and includes server software for document processing and integration to back-end networks and systems. Please contact for the latest supported platforms ShareScan Suite.

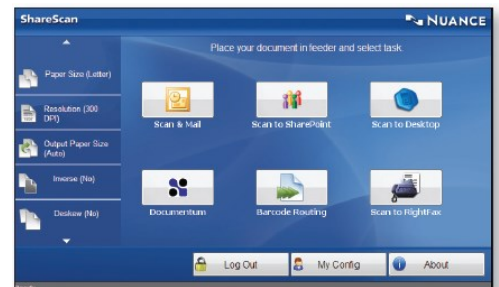
MFP configurations

- A software client for select MFPs enables eCopy ShareScan to be accessed from the MFP's touch screen and server software.
- Copy ScanStation*

Scanner configurations

- Copy ScanStation*
- ShareScan Suite software only

* includes a freestanding touch screen and keyboard that easily connects to any scan-enabled MFP or ISIS-driven scanner, as well as select TWAIN scanners. eCopy ScanStation includes all the hardware and software required to run eCopy ShareScan Suite.



A familiar, intuitive interface makes it easy to quickly send scanned documents to their destination - right from the copier.

For perfect print and scan solutions ...



Secure printing & scanning
Workflow and document management



Output management



Fleet management and optimization



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